



## **CONSERVATION LANDSCAPING COORDINATOR**

**Lynnhaven River NOW** is the leading environmental non-profit organization in Virginia Beach and is dedicated to substantially improving water quality in all our waterways and protecting our natural areas. To reach this goal, we are working

- (1) to identify and reduce sources of pollution including nutrients, sediment, bacteria, toxins, and marine debris in our waterways;
- (2) to educate and engage the community and partner organizations in restoring and protecting our waterways and natural areas; and
- (3) to restore vital habitats such as wetlands, living shorelines, native plants, oyster reefs, our tree canopy, forests, and riparian buffers that filter polluted runoff, reduce flooding, improve water quality, and protect wildlife.

We are a dynamic organization meeting the needs of the Virginia Beach community. This is the right place for you if you desire to work with a dedicated and committed team, learn new things, and make a positive difference in your community.

### **Conservation Landscaping Coordinator's Responsibilities include:**

- Management of the homeowner BMP program in the Lynnhaven River watershed.
  - Review and manage the application process for rain barrels, rain gardens, infiltration trenches, and conservation landscaping programs.
  - Schedule and conduct site visits for each of the applications.
  - Determine the best practice for each site and work with contractors to design and install the practice.
  - Obtain a signed contract and co-pay from the homeowner.
  - Calculate the reductions for each practice, take before and after photos, and complete a written report for each practice.
  - Supply those reports to the Executive Director by the 10<sup>th</sup> of each month.
  - Do project recertification visits and reports as needed.
- Management of potential homeowner BMP projects for homeowners outside the Lynnhaven River watershed and for practices in the Lynnhaven River watershed that are not part of the homeowner BMP program.
  - Review and manage requests from homeowners.
  - Schedule and conduct site visits for each of the requests.
  - Determine the best practice for each site and work with the homeowner to review options for moving forward.
  - Assist the homeowner with funding opportunities.
  - Prepare plans and grant applications where applicable.

- Assist the Pearl Business and Pearl Faith Community Coordinators with landscaping projects on Pearl Business and Pearl Faith Community properties.
  - In collaboration with the Pearl Business and Pearl Faith Community Coordinators, review and manage requests from businesses and faith communities for landscaping projects.
  - Schedule and conduct site visits for each project.
  - Determine the best practice for each site and work with the business or faith community to review options and move forward with a project.
  - Assist as appropriate with the installation of the project.
  - Work with the Volunteer Coordinator to recruit and manage volunteers as appropriate.
  
- LRNow Teamwork
  - Work collaboratively and respectfully with all LRNow staff.
  - Attend monthly staff meetings and other staff trainings. Provide a short written report prior to each monthly staff meeting.
  - Assist with all-staff events and projects.
  - Assist with other tasks as assigned.

**Desired Skills include:**

- Experience designing and managing conservation landscaping projects.
- Knowledge of native plants and trees.
- Knowledge of regulatory and permitting processes.
- Good communication skills, written and spoken.
- Ability to work collaboratively with partners and fellow staff.
- Chesapeake Bay Landscaper Level 1 and Level 2 Certification is not required but is a plus. LRNow will assist you in getting this certification if needed.

**Application process:**

LRNow offers a benefit package including a health savings account, 401(K), paid leave and vacation, professional development opportunities, mileage reimbursement, and a clothing stipend.

Starting salary for this position is \$40,000.

Please send a cover letter and resume to Karen Forget at [Karen@LRNow.org](mailto:Karen@LRNow.org). Any questions can be sent to [Karen@LRNow.org](mailto:Karen@LRNow.org) or 757-962-5398.

Applications are preferred by September 30, 2023, but the position will remain open until it is filled.